

JOB VACANCY



Relation & Communication Senior Manager

Directorate : Corporate Affairs Directorate
Reporting to : Corporate Affairs Director
Work Location : Site Office

Job Responsibilities

- Manage, monitor, and review the development of communication and relation principles and procedures according to corporate guidelines and business needs to ensure the availability of communication & relation standards for the corporation.
- Manage, monitor, and control the communication processes with external parties to ensure all communications are performed according to policies and communication guidelines, maintaining an organization's image and good relationships with external parties.
- Represent the organization in liaising with high-level government and other institutional officials according to corporate guidelines to ensure that DSLNG's intended communication message is well understood.
- Manage, control, and organize the preparation and implementation of corporate events, involving the DSLNG Management Team to ensure effective implementation according to standard operating procedures and corporate guidelines.
- Manage, monitor, and review Corporate Social Responsibility (CSR) Programs, Sustainability Strategy Development, and Corporate Communication Strategy to effectively achieve targeted CSR and Sustainability programs.
- Manage and monitor the preparation and distribution of all internal communication materials and identify areas of improvement to ensure all materials are according to corporate guidelines.
- Develop, propose, and monitor the budget implementation in the respective working unit to ensure the budget is utilized effectively and efficiently in compliance with the approved budget.

Job Qualifications

- Minimum Bachelor's degree in any discipline.
- Minimum 15 years of experience in Corporate Communication position, in which 8 years in a leadership position, preferably from LNG or Oil & Gas Industry.

***Specific Conditions:**

Permanent with (3) three months of probation.

Please send your complete application letter, CV, recent photograph, current remuneration and expected remuneration to recruitment@dslng.com and put the vacancy code "**Position Name**" as the email Subject (not more than 300kb).

DSLNG will maintain the confidentiality of information from the applicants. Please note that DSLNG never solicit any charge from the candidates during the recruitment process and is not responsible for charges that is not requested by the company. The entire selection process is based on the results of the competency tests and will be conducted in a transparent and objective manner. Only candidate(s) who meet the criteria will be contacted.